MAY 2014—#2

AHC Web Town Hall

Web team
Office of Communications, Academic Health Center

z.umn.edu/ahcweb | ahcweb@umn.edu
Welcome!

WEB COMMUNITY
AHC Web Town Hall
Who? What? Why? When?

- Hosted by AHC web team for the web community; aimed at web point people and web editors, anyone welcome
- Update on key initiatives, address ?s
- Every month with most current info
- hub.ahc.umn.edu/communications/web/about/attend-event
Today’s Web Town Hall
our second one

• Questions after presentation
  Ask into microphone

• We’ll send the recording and slides

• Feedback? Didn’t get your question answered? ahcweb@umn.edu
What we’ll cover today

• Update on transition to Drupal
  – Timing
  – Training
  – How to prepare
  – How to stay informed

• Bios system preview (Brent Engebretson)

• Wrap-up and announcements

• Questions?
What’s happening

• We have **250+ AHC websites** to transition from UMContent to Drupal, so that our web contacts have a better tool to keep sites current and a more modern web theme

• Part of a vision to improve our web presence

• Drupal is the U’s new enterprise web CMS. We will be using the U’s Drupal platform.

• This is still being developed
Many answers online!

Frequently asked questions

Home > Communications > Web > Drupal > Transition to Drupal

You've got questions and we've got answers. If we didn't address your question, please send it to ahcweb@umn.edu and we will do the best we can to provide you with an answer.

I heard that we have to move our site out of UMContent by November 2014, is that true?

No, that isn't true. The Office of Information Technology is ending the University's support contract with Oracle in November 2014, but UMContent system will still be available until AHC sites move to Drupal. You will still be able to update your UMContent website.

Do I need to request a Drupal site from the Office of Information Technology for my unit's website?

I keep getting messages that Drupal is available. Why can't our unit move our site now?

When will my unit have access to Drupal?

How will the order of units moved into Drupal be decided?

How will my site be moved into Drupal?

What training will be provided for Drupal?
We have you covered!

• If you are in UMContent, we have you covered. **Your site will move to Drupal. And we’ll support the transition.**

• If you are not in UMContent and would like to transition to Drupal, let us know! We’ll get you on the list. Send URL and web point person to [ahcweb@umn.edu](mailto:ahcweb@umn.edu)
You are not being left behind

- The sites we’ve launched so far in Drupal are on a **temporary** solution
- We will need to move them... again!
- The contributor experience will be different. As will other things.
- Doing them is helping us develop a process and solutions, which is good
- We’re excited to get you on the “real deal”
There will be a schedule

• We will be systematic in how we move sites over
• This is not a hand-raising process
• We are in the process of working on:
  – Technical details and solutions
  – Strategy for the move
  – Ways of doing things, clear procedures
What else?

• **You will still be able** to update your site in UMContent until it transitions.

• **We will let you know** well in advance of your site’s upgrade.

• **AHC on the U platform** = not an out-of-the-box solution

• **We want to get it right** to enable a smooth transition and long-term success.
Timeline for transition to Drupal

- **Getting ready** now through summer 2014
  AHC on U platform, Bios system, early sites
- **Request** for web point people went out April 2014
- **Schedule/roadmap** expected early summer 2014
- **Full-scale transition** begins later summer/fall 2014
- **Many sites launched** by end of 2014
- **All sites done** sometime in 2015, as long as it takes
- Regular communications via web group
- Monthly web town halls
Training

• Will use OIT training for Drupal contributors—held regularly
  oit.umn.edu/training/courses/drupal/

• Supplement with AHC user support

• We will let you know what training to register for when it’s time for your site to upgrade. Wait to take training until then. Not worth your time now.
How to prepare
z.umn.edu/ahcweb

• We are creating a roadmap for the transition with a schedule, clear steps
• We will contact you before anything happens, but it’s not too soon to start
• Prepare your website for an upgrade
• Review your content—remove, consolidate, edit, and update
How to stay informed

- Regular updates via the AHC web community Google group (200+ subscribers)
- Web town halls every month
- Frequently asked questions page and other information in the web section of the AHC Resource Hub
- Available to speak to stakeholders as needed: ahcweb@umn.edu
AHC Web Group
z.umn.edu/webgroupahc

- Official method of communication
- Need-to-know AHC web info
- Anyone can subscribe
- All web point people must subscribe
- Archive of posts by topic
Web point person

- **Each unit** needs a web point person
- **Thanks** to everyone who responded to our request
- **We’re still looking.** Send web point people to ahcweb@umn.edu
- **This is important!** We will use this in making the timeline and schedule, and for ongoing communication
WEB POINT PERSON

- Subject Matter Expert
- Web Editor
- Project Manager (AHC Web Team)
- Reviewer
- Goal Setter
- Requester
- Approver
Who is a web point person?

The person who handles communication between their unit and the AHC web team

Web point people listed here: http://hub.ahc.umn.edu/communications/web/about/web-support-structure

Send to ahcweb@umn.edu
We’re on the case

- **Make it work**: Get Nokomis web theme on the U Drupal platform and **Bios system** complete
- **Web resources and support system**
- **Roadmap and schedule**: What’s happening when
- **Early sites to learn from**: Move existing Health Sciences and AHC Resource Hub, new Medical School site, several more
- **Communications** about the transition and plan
Bios preview
Bios system
hub.ahc.umn.edu/communications/web/bios

- **Bio Builder:** One user-friendly form to enter and update content for faculty and staff bios *(form fields)*
- Info lives in a **database** = source of truth
- **Create bio and listing pages** for your Nokomis/Drupal website *(examples)*
- **Shared info with UMPhysicians/Health**
Bios timeline and process

• System will be ready in time for your website to move to Drupal
• We’ll get you started: Existing info from UMContent, UMPhysicians, and auto-populated will be there
• You review and edit
• Make the listings you need
• Maintain over time with Bio Builder
<table>
<thead>
<tr>
<th>DATABASE</th>
<th>BIO WEB PAGE</th>
<th>LIST MAKER</th>
<th>LISTING WEB PAGE</th>
<th>BIO WEB PAGE</th>
<th>BIO BUILDER FORM</th>
</tr>
</thead>
</table>

**DATABASE**

- **BIOS SYSTEM**
  - a preview

**LIST MAKER**

- **LISTING WEB PAGE**

**BIO BUILDER FORM**

- **BIO WEB PAGE**

**The table below contain content groups with room for longer form information.**

<table>
<thead>
<tr>
<th>Research</th>
<th>Clinical</th>
<th>Academic</th>
<th>Video</th>
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**Research Summary/Interests**

- Specialty areas include stress and coping; children with special health care needs; cr

**Research Lab Link**

- Empty

**Research Funding Grants**

- Title of Project: A Comparison of the Hours of School Nurses in Coordinating Asthma Care for Pre-adolescents and Adolescents in Iceland and St. Paul, MN  
  - Funding Agency: School of Nursing Foundation  
  - Role: Principal Investigator  
  - Project Dates: 07/01/2008-07/01/2009  
  - Title of Project: Center for Health Trajectory Research
Wrap-up and announcements
Announcements

• Internet Explorer bug update from OIT: Continue to use for UMContent updates, but then close it and use another browser for other business

• Do you need UMContent training? Email Marilyn at mjohnson@umn.edu
Web resources
z.umn.edu/ahcweb

- **Drupal**: Transition, FAQ
- **Nokomis web theme**: Design, style, colors
- **Bios system**: Form fields, example bios
- **Web content guide**: Writing tips, images
- **Training, tips, and tools**: Analytics, how-to
- **About**: AHC web team, web point people
Town Hall follow-up

• We’ll send the recording and slides
• **Next AHC Web Town Hall: June 12**
  Whatever is most current: Drupal transition, timing and what to expect, Bios update, examples of Nokomis web theme in action, your questions
• **RSVP and send questions**
  [Attend an event](#)
Questions?

Web resources: z.umn.edu/ahcweb

Contact: ahcweb@umn.edu