Learning Commons Use Policy

Updated 10.03.2016

The Learning Commons (Diehl 535/545) is a computer-based site for use in educational programs and testing. Reservation of the space includes access to 45 computers.

Scheduling Protocols

Priority scheduling for the Learning Commons

1. Testing Requirements for AHC Schools
   o Shelf examinations
   o Subject examinations
   o Web-based course testing
   o Requests can be submitted 6 months in advance of the semester start: March 1 for Fall Semester; July 1 for Spring Semester, December 1 for Summer Sessions.

2. Test Preparations for National and State Board Exams
   o Advanced Clinical Assessments
   o ATI NCLEX
   o Requests can be submitted 6 months in advance of the semester start: March 1 for Fall Semester; July 1 for Spring Semester, December 1 for Summer Sessions.

3. Computer-based Training
   o Requests can be submitted 1 month in advance of the semester start: August 1 for Fall Semester; December 1 for Spring Semester, April 1 for Summer Sessions.

All other requests for use during the semester will be scheduled beginning 1-month prior to the semester start. The Learning Commons is not available for semester-long, credit courses.
Technology Support

Technology within the Learning Commons includes:

- 45 Dell PC’s, all with hardwired internet connection
- Wireless
- LCD projection
- Podium laptop

Technology Services provided by AHC Classroom Services

- Technology orientation
- Computers Updated Weekly
- Preloading of testing software / Certification of Computers (if required)
- On-call support during scheduled programming

Due to staffing limitations AHC CS does not provide a dedicated room technician.